

Regular Meeting of Bethesda Village Council

July 19, 2023

Council President Jay Van Horn called the meeting to order, Samantha led the Pledge of Allegiance.

Roll Call

Present: Jay Van Horn, Ruth Saffell, Cindy Foose, Rod Miller, Zach Gaston, Fiscal Officer Ricky Burkhead, Administrator Dirk Davis, Solicitor Shaheen

Absent: Carol Merritt, Mayor Samantha Burkhead

Guest(s)

Jordan Castello, Stephanie Castello, Phil Castello, Chuck Little, Scott Blake, Kyle Martin

Reports

The Fiscal Officer E-Mailed Fund Status, Cash Summary by Fund, Fund Ledger, Payroll, Receipt Register & YTD Appropriation status reports to Council Members, Administrator, Fire Chief & Mayor. Cindy Foose made a motion to approve the June meeting minutes, seconded by Zach Gaston, Ruth Saffell - Yes, Rod Miller – Yes, Cindy Foose – Yes, Zach Gaston – Yes.

Regular Council Meeting Minutes

Kyle Martin introduced himself as the commander of the American Legion. Kyle invited everyone to come to the park on August 19th for a community day. Kyle stated that everyone in town is invited. The event will be at noon and last until everyone leaves. Kyle invited everyone to the flag retirement ceremony this Saturday at 9:30am.

Administrator Dirk Davis presented the administrator's monthly report to council:

- Mr. Shaheen sent a letter to Pike Paving.
- Dirk is waiting on Zac Gust to hook up with Comcast to get the voicemail installed.
- The sewer plant has had repairs made and is operating fine.
- There was a short on the UV Light system at the sewer plant after last rain. Dirk is contacting Burgess and Niple to look at the design of this system.
- Dave is working on his class two sewer license. Dirk filed an extension for July and August with the EPA.
- Dave Farrabee is following Dirk's suggestions for his project.
- Water usage is down to around 68k to 87k depending on the day of the week. This is normal water usage for summertime.
- Steve Avdakox is working with OMEGA for our park lake and spillway project grant.
- The camera system needs updating. Dirk asked Zach for a quote to fix the issues.

Fiscal Officer Burkhead presented the 2024 budget to be approved and sent to the county auditor. Ruth Saffell made a motion to approve the budget, seconded by Zach Gaston, Ruth Saffell - Yes, Rod Miller – Yes, Cindy Foose – Yes, Zach Gaston – Yes. The UV Light System has had repairs for \$8932 to fix the bulbs and Rick asked for approval to pay this. Rod Miller made a motion to approve the invoice, seconded by Cindy Foose, Ruth Saffell - Yes, Rod Miller – Yes, Cindy Foose – Yes, Zach Gaston – Yes.

Solicitor Shaheen presented Resolution 2023-3 which is the revised street levy resolution. Wording was changed to follow the ORC. Cindy Foose made a motion to approve Resolution 2023-3, seconded by Zach Gaston, Ruth Saffell - Yes, Rod Miller – Yes, Cindy Foose – Yes, Zach Gaston – Yes. Mr. Shaheen presented resolution 2023-4 which is the revised fire levy. Again this was to change working to follow the ORC. Ruth Saffell made a motion to approve Resolution 2023-4, seconded by Cindy Foose, Ruth Saffell - Yes, Rod Miller – Yes, Cindy Foose – Yes.

Council President Jay Van Horn introduced Brandon Groves from St. Clairsville who has applied to be a part time police officer. Jay asked council to approve his hiring. Ruth Saffell made a motion to approve hiring of Brandon Groves effective 07/19/23 with a six month probationary period and \$14 per hour, seconded by Rod Miller, Ruth Saffell - Yes, Rod Miller – Yes, Cindy Foose – Yes, Zach Gaston – Yes. Jay thanked everyone who helped at the fishing derby and who donated to the event.

Police Chief Chris Storm gave the police report. There were 21 traffic citations and 30 warnings and stops. There were two misdemeanor charges on Lake Street, 15 business checks. Chris invited everyone to a police picnic on August 5th from 11am until 6pm.

Regular Meeting of Bethesda Village Council (Continued)

July 19 2023

Rod Miller asked Rick what the practicality of paving Second Street is out of the General fund. Dirk stated that the quote from Parnell was \$59,000 to pave from 147 to Church Street. Jay asked if we are done with utility projects on that street. Dirk stated that we are. Rick stated that there is about \$50,000 in the license tax pot that the county engineer holds for us that can go towards street paving also. The finance committee is going to discuss this.

Rod asked Mr. Shaheen about the county court not taking mayors court citations that are transferred to the county after none payment. Mr. Shaheen is going to see what abilities we have as a municipality when someone doesn't show for mayor's court and it gets transferred.

Scott Blake complained to council about the properties around him. Scott stated that there is oil draining down the street past his house on Spruce Street. Scott stated that he has issues with the neighbor's garage and the people working in it. Scott stated that they put trash on his property and park in the alley and block the back entrance to his property. Jay stated that we are not going to have a committee going around looking at properties and that now a formal complaint needs to be filed with the police department. Scott stated that he contacted Samantha about his issue. Police Chief Chris Storm stated that he has made two visits to neighbors and told them that they can't park in the alley. Chris stated that individuals never get to the point to where he can arrest anyone. Jay said that he should fill out a complaint form with Chris and we will continue to work on the issue.

Motion to pay bills by Ruth Saffell, 2nd by Zach Gaston, with a unanimous vote.

Motion to adjourn by Rod Miller, 2nd by Cindy Foose, with a unanimous vote.

The next meeting will be Wednesday August 9th, 2023 at 6:30 P.M.

Mayor Samantha Burkhead

Fiscal Officer Ricky W. Burkhead Jr.